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<b>Policy Title</b>	Fill-in Policy
<b>Date of Original Issue</b>	Unknown
<b>Review Date</b>	Two Yearly
<b>Review Responsibility</b>	President
<b>Replaces policy</b>	Nil

Our club players should feel comfortable, challenged and excited when given the opportunity to fill in for a higher graded team. The process should be straight forward and not cause any ill feeling within either of the teams affected.

The process is as follows;

- ☐ The coach must approach the coach of the other team before the player/player's parent
- ☐ The coach must request a player from the coach of a team below them, with the requested player's capabilities taken into account.
- ☐ The position that is needed should be recommended by the requesting coach and strongly considered by the other coach, but the final decision rests with the Player Development committee, if required
- ☐ In the situation of two teams in the same grade both teams must gain a player from the team immediately below. The two teams in the same grade cannot fill-in for each other after regrading has occurred.
- ☐ Once a player has filled in for one team, they cannot fill in for the other team in the same grade. This is to avoid any issues with player qualification should either, or both, team/s, be eligible for finals.

- ☐ If a player plays more games in the higher grade, that is where they are qualified to play for in finals. (Coaches need to consider this if they are regularly asking for players.)
- ☐ A player cannot fill in for another team without their coach's knowledge/permission.
- ☐ It is desirable that a request for a player happens at least twenty-four hours before the game to ensure a team is not left without enough players.
- ☐ Coaches/managers must keep an accurate record of players who have filled in for their team so that there is no confusion about eligibility should either of the teams reach finals.
- ☐ Players considered for fill in will be made on position needed and player ability. It is important that players are encouraged to embrace these opportunities and thereby promoting a positive club culture.
- ☐ The coach's decision will be final and no other conversation will be entered into in the immediate instance.
- ☐ Should a player have a grievance regarding any of the above, or the opportunity they have had to fill in, they should approach their coach for further discussion. Alternatively, they can follow the club's grievance process.

**Linked Documents:**

NIL

## Document History – Fill-in Policy

Date	Action (amendment/deletion/new/review/temporary variation)
unknown	New Policy created
20/01/2018	In review
21/05/2018	Policy updated
24/04/2023	Policy updated
14/11/2023	Policy updated – amendments made

### APPROVED BY VICE-PRESIDENT

Lisa Frost (Child Safe Officer)

  
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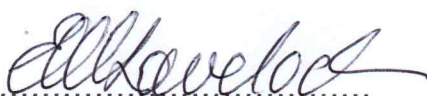
Signature

18/1/24  
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Date

### APPROVED BY PRESIDENT

Emily Lovelock

  
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Signature

18/01/24  
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Date